



JUANITA FRIDAY MARKET RULES & REGULATIONS

City of Kirkland
Parks & Community Services
505 Market Street, Ste. A
Kirkland, WA 98033
www.kirklandwa.gov

The Juanita Friday Market (JFM) is operated by the City of Kirkland, Parks and Community Services Department. The Market will provide an opportunity where community members can come together and support their local farmers by purchasing quality, locally grown goods. In addition, the Market will be an outlet for area non-profit organizations to provide information to the public. One stall will be set aside each week for non-profit groups to use.

For questions/ information please contact: Tina Lathia
Market Manager
Phone: 425-587-3385
Email: TLathia@kirklandwa.gov
Website: www.kirklandwa.gov/JuanitaFridayMarket

The following rules and regulations are in effect at the JFM. Please read carefully.

MARKET HOURS

The Market will operate every Friday from May 13 to October 7, 2011. Hours of operation will be 3 pm to 7pm.

Location: Juanita Beach Park
9703 NE Juanita Drive
Kirkland WA 98034

SELECTION OF VENDORS

JFM is a Washington State Farmers Market Association (WSFMA) member market; as such vendors are required to abide by all regulations set forth by the WSFMA. All Vendors must grow, craft, or process what they sell within the state of Washington. All items will be judged on quality, value, and contribution to the Market. All items offered for sale shall be subject to inspection and approval by the Market Manager. Please call or email for New Vendor Product Screening.

STALL ASSIGNMENTS

Stalls will be assigned to Vendors upon arrival.

BOOTH SET-UP

Vendors will be allowed in the Market area to begin setting up starting at 1:00 pm.

TEAR DOWN

Vendors cannot begin breaking down until close of market at 7 pm.

STALLS

Stalls will be approximately 10' x 10'. If the Vendor exceeds past the 10' x 10' area, they will be charged accordingly.

All Vendors must provide a container for waste matter and haul it away at the end of Market day. Vendors selling beverages in cans or plastic bottles must provide a recycling container. No dumping of waste is allowed on the property.

ALL TENTS AND AWNINGS MUST BE SECURED WITH PROPER WEIGHTS (25LBS. EACH POST) TO PREVENT BLOWING AWAY AND CAUSING DAMAGE.

FEES & PAYMENTS

Daily rental fees of \$30 per stall are payable to the Market Manager and shall be paid before the end of each Market day.

CLEAN UP

Each Vendor is responsible for leaving their area clean. NO EXCEPTIONS.

SIGNS

All Vendors must have a sign clearly marking the name of the business and price of products.

PRINTED MATERIALS

Vendors are allowed to display in their booths materials that pertain to their products. Other than the Vendor materials, no petitions, or other printed material, political or otherwise, will be distributed or displayed at the JFM, without prior approval by the Market Manager.

PRICING

Pricing of goods sold at the Market and any applicable taxes are the sole responsibility of the individual Vendor. The Market Manager reserves the right to enforce fair price standards on fruits and vegetables, discouraging farmers from “dumping” low quality products.

AMPLIFIED MUSIC

Amplified music cannot be used by Vendors. No generators are allowed, unless approved by the Market Manager.

HEALTH PRACTICES

All Vendors must adhere to sanitary procedures as outlined by the King County Public Health Department. All food concessionaires and food samplers are responsible for obtaining proper health and food handler’s permits and registration needed to do business at the JFM. Any Vendor found to be selling contaminated food or produce shall be suspended from selling operations until satisfactory clearance has been obtained from the King County Health Department. For information on permits, registration, and requirements please call 206-296-9805.

All vendors offering samples must have a food handlers’ permit and the proper hand washing set up, including: warm water, grey water collection bucket, soap, paper towels and some type of barrier (toothpicks, plastic gloves, etc.) for passing the sample to the customer. Without the proper set up Vendors will not be allowed to sample.

SMOKING POLICY

Vendors are not permitted to smoke in or around the Market area.

DRUG AND ALCOHOL POSSESSION POLICY

The unlawful possession or use of illegal drugs and / or alcohol will not be tolerated.

ORGANIC LABELING

Use of the phrase “organic,” in produce sales, shall be governed and regulated in accordance with Washington State Department of Agriculture regulations. All Vendors are required to advertise truthfully and to respond to customer’s questions in a like manner.

ANIMALS IN THE MARKET

Vendors are not permitted to bring pets to the Market.

ADVERTISING

Advertising of the JFM will be the responsibility of the Market Manager and is the benefit of all Vendors at the Market.

ALL VENDORS

All Vendors are responsible for paying taxes and licenses needed to do business in the State of Washington and City of Kirkland.

By accepting a stall at the JFM Vendor thereby agrees to abide by these rules and regulations. The JFM Manager reserves the right to cancel the privileges of any Vendor who, in the opinion of management, has willfully violated the rules and regulations governing the Market. The JFM Market Manager will enforce the above rules.

RULES AND REGULATIONS ARE SUBJECT TO CHANGE